

# JUSTICE READY CHECKLIST FOR PUBLIC LIBRARIES

## LIBRARY COLLECTIONS



<input type="checkbox"/>	Library “legal resources” collection on the shelves is up-to-date and credible
<input type="checkbox"/>	Print resource collection includes legal information pamphlets from CLEO
<input type="checkbox"/>	If appropriate, CLEO resources are displayed in a free pamphlet rack they provide
<input type="checkbox"/>	Staff can print CALC’s current Paths to Justice: Family Law Resource Guides for <a href="#">Hastings and Prince Edward counties</a> or <a href="#">Lennox &amp; Addington county</a> , if needed

## ELECTRONIC RESOURCES ARE AVAILABLE TO PATRONS



<input type="checkbox"/>	Each library computer’s opening desk top has an icon for <a href="#">CALC’s website</a>
<input type="checkbox"/>	Each library computer’s opening desk top has an icon for <a href="#">CLEO’s website</a>
<input type="checkbox"/>	Each library computer’s opening desk top has an icon for <a href="#">CLEO’s Steps to Justice site</a> , which CLEO is encouraging organizations to embed on their own websites to ensure information never goes out of date, as it is updated by CLEO
<input type="checkbox"/>	CALC’s Bi-annual Newsletter, “ <a href="#">Bafflegab</a> ”

## APPROPRIATE STAFF ARE ABLE TO MAKE GOOD REFERRALS



<input type="checkbox"/>	Staff are aware of the local referral list “ <a href="#">Where to Go for Help</a> ” produced by CALC
<input type="checkbox"/>	Staff can signpost patrons to the appropriate legal help by CALC and LAO
<input type="checkbox"/>	Staff can refer patrons to CALC and CLEO websites including Steps to Justice
<input type="checkbox"/>	Staff are comfortable with using CALC’s hotline for librarians <a href="mailto:calc@lao.on.ca">calc@lao.on.ca</a>
<input type="checkbox"/>	

## LIBRARY HELPS TO BUILD LEGAL LITERACY AWARENESS



<input type="checkbox"/>	<a href="#">Legal health awareness poster</a> created by CALC is posted in a visible place
<input type="checkbox"/>	Legal information workshops are offered virtually or in-person, if interest exists
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

## OTHER IDEAS



<input type="checkbox"/>	Library staff are able to contact the <a href="#">Hastings County Law Librarian</a> for help
<input type="checkbox"/>	HCLA website: <a href="http://www.hastingscountylaw.com/">www.hastingscountylaw.com/</a>
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	