

How to Increase your Privacy on Facebook

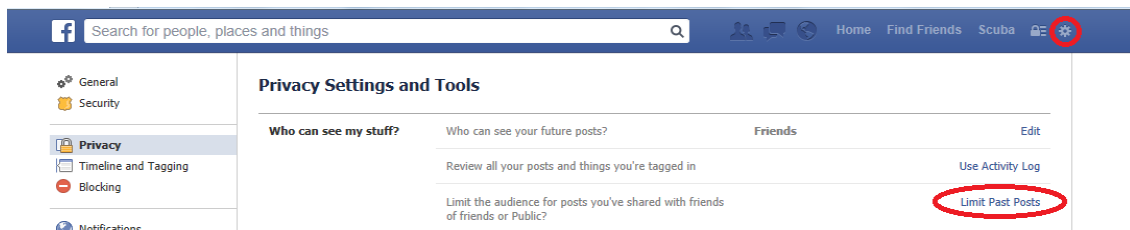
Follow this simple step-by-step process to make your information more private.

Limit Who Can See Your Past Timeline Posts

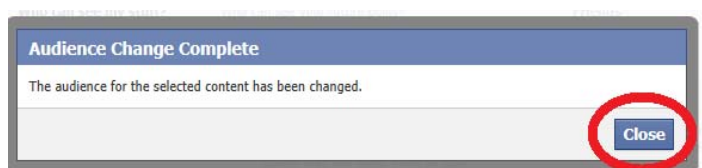
1. Access your main privacy settings to make sure all your past posts can't be seen by the public (Friends only). Click the drop-down arrow on the far top right of your Facebook toolbar, then select and click on "Privacy Settings."



2. Click "Limit Past Posts".

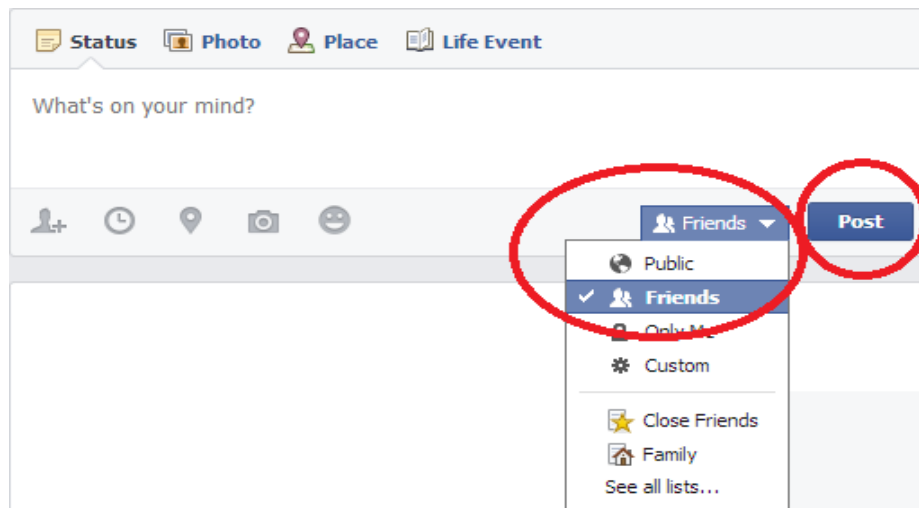


3. Then click "Limit Old Posts," "Confirm" and "Close."



Limit Who Can See Your Timeline Posts

Control the privacy of current and future posts on your timeline by setting it from the status box as you write it. Make sure you don't write posts that are set to "Public". Since Facebook defaults to the "public" setting, make sure to change it to "Friends". All future posts you write on your timeline will then default to "Friends."



Limit Who Can See Your Photos

Change your photos so they can't be seen by the public. At a minimum, set your photos to be seen by Friends only. From your main Facebook page, click on the "Photos" tab



Then select "Albums" and set each album to "Friends".



Limit Who Can See Your Personal Information

In this section, your personal information defaults to "Public". This means that the public can see what you have written about yourself. To change your settings, click on your name at the top right of the window and then click "Update Info". Change each section to "Friends" or "Only Me".

The screenshot shows a Facebook profile page for 'Scuba Diverintheocean'. The browser address bar displays the URL: <https://www.facebook.com/scuba.diverinthocean?sk=info&edit=eduwork>. The profile header includes the name 'Scuba Diverintheocean', a profile picture of a scuba diver, and an 'Add a Cover' button. The 'Update Info' button is circled in red. Below the header are navigation tabs: Timeline, About, Photos, Friends, and More. The 'About' section is expanded, showing various categories with 'Edit' buttons circled in red: Work and Education, Places Lived, Relationship, Family, Basic Information, and About You. The 'Basic Information' section shows: Birthday: February 28, 1905; Gender: Male; Add Languages; Add Religious Views; Add Political Views. The 'Life Events' section shows: 1905; Born on February 28, 1905; Add a Life Event. A dropdown menu for 'About Me' is open, showing options: Public, Friends (selected and circled in red), Only Me, Custom, Close Friends, Family, and See all lists... The page footer shows the name 'Scuba Diverintheocean'.