

JUSTICE READY CHECKLIST FOR PUBLIC LIBRARIES

LIBRARY COLLECTIONS



<input type="checkbox"/>	Library “legal resources” collection on the shelves is up-to-date and credible
<input type="checkbox"/>	Print resource collection includes legal information pamphlets from CLEO
<input type="checkbox"/>	If appropriate, CLEO resources are displayed in a free pamphlet rack they provide
<input type="checkbox"/>	Staff can print CALC’s current Paths to Justice: Family Law Resource Guides for Hastings and Prince Edward counties or Lennox & Addington county , if needed

ELECTRONIC RESOURCES ARE AVAILABLE TO PATRONS



<input type="checkbox"/>	Each library computer’s opening desk top has an icon for CALC’s website
<input type="checkbox"/>	Each library computer’s opening desk top has an icon for CLEO’s website
<input type="checkbox"/>	Each library computer’s opening desk top has an icon for CLEO’s Steps to Justice site , which CLEO is encouraging organizations to embed on their own websites to ensure information never goes out of date, as it is updated by CLEO
<input type="checkbox"/>	

APPROPRIATE STAFF ARE ABLE TO MAKE GOOD REFERRALS



<input type="checkbox"/>	Staff are aware of the local referral list “ Where to Go for Help ” produced by CALC
<input type="checkbox"/>	Staff can signpost patrons to the appropriate legal help by CALC and LAO
<input type="checkbox"/>	Staff can refer patrons to CALC and CLEO websites including Steps to Justice
<input type="checkbox"/>	Staff are comfortable with using CALC’s hotline for librarians calc@lao.on.ca
<input type="checkbox"/>	

LIBRARY HELPS TO BUILD LEGAL LITERACY AWARENESS



<input type="checkbox"/>	Legal health awareness poster created by CALC is posted in a visible place
<input type="checkbox"/>	Legal information workshops are offered virtually or in-person, if interest exists
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

OTHER IDEAS



<input type="checkbox"/>	Library staff are able to contact the Hastings County Law Librarian for help
<input type="checkbox"/>	HCLA website: www.hastingscountylaw.com/
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	